**[5803]-102**
**First Year B.B.A.**
**CA-102 : PRINCIPLES OF MANAGEMENT**
**(CBCS 2019 Pattern) (Semester -I)**

*Time : 2½ Hours]* *[Max. Marks : 70*
*Instructions to the candidates:*
1) *All questions are compulsory.*
2) *Figure to the right indicate full marks.*

*Q1)* a) Fill in the blanks (any 5). **[5 × 1 = 5]**

i) _____ is concerned with study of movement of workers, Parts, materials and eliminates unnecessary movements.

ii) _____ refers to centralised control in decentralised structure

iii) _____ referes to issuing orders & instructions to subbordinates

iv) The achievement motivation theory was given by_____

v) _____ means diffusion of Authority

vi) _____ is a sequence of suddenly disturbing events which have negative impact on organisation.

b) Match the following. **[5×1=5]**

| | A | | B |
|---|---|---|---|
| i) | Change | a) | Hierachy of needs |
| ii) | Evolution of management | b) | Art of getting things done |
| iii) | Motivation | c) | results from stimuli |
| iv) | Planning | d) | Schools of thought |
| v) | Management | e) | countinuous in Nature |

*P.T.O.*

c) State True of False. [4×1=4]

  i) Problem solving teams are temporary in nature.

  ii) The third function of management is directing.

  iii) Scientific management is based on the principles of direction.

  iv) Forecasting is subset of planning.

  v) Simulation refers to how a company with limited resources make optimum use of resources.

*Q2)* Answer any 3. [3×8=24]

  a) Explain principles of direction.

  b) Elaborate on role of managers in management.

  c) What are the various causes of Workstress?

  d) Explain relation between planning and decision making.

*Q3)* Answer any 2. [2×16=32]

  a) Explain & define forecasting. Explain techniques of forecasting with diagram.

  b) Explain 14 principles of management by Henry Fayol.

  c) What is management? Explain various functions of management.

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